

JOB PROFILE

Parks and Recreation– Community and Social Services

Facility Maintainer

The successful candidate will have a focus on quality customer service and continuous improvement processes. Guided by the goals and objectives of the City of Guelph Strategic Plan and committed to the Corporate Values of integrity, excellence and wellness, the candidate will aid in the achievement of the Community Vision – to be the city that makes a difference.

HOURS OF WORK: Shifts are a requirement of this position: Any five (5) shifts 8:00 a.m. to 4:00 p.m. or 4:00 p.m. to 12:00 midnight, Sunday through Saturday and/or four (4) ten hour shifts 6:30 a.m. to 4:30 p.m or 3:30 pm to 1:30 am. Sunday through Saturday.

DUTIES:

- Perform refrigeration, aquatic, program and repairperson duties in the development, maintenance and operation of facilities.
- Maintains facility quality and safety by adhering to predetermined building operating standards.
- Acts as a resource person to clients and to the facility team.
- Co-ordinates building or system repairs/services with contractors and service companies.
- Communicates with team members using facility schedules and co-ordinating equipment requirements.
- Reports and follows up on all building incidents.
- Troubleshoots and makes adjustments to mechanical, plumbing, electrical, refrigeration, roof systems and handling systems. Repairs carpentry, painting, masonry and drywall; maintains energy management systems.
- Aids in the preparation of statistical information of building use.
- Perform other related duties as assigned.

QUALIFICATIONS:

- Experience related to the duties listed above, normally acquired through the completion of a Grade 12 diploma and 6-12 months experience in arena and operating an ice re-surfacer. Candidates with equivalent combination of education and experience may be considered.
- A valid Class G drivers licence and possess a good driving record.
- Must obtain and maintain a valid First Aid/CPR Certificate.
- Must have a working knowledge of mechanical, plumbing, carpentry, electrical, refrigeration, painting, roofing systems and handling systems, masonry and drywall.
- Knowledge of the Ontario Health and Safety Act.
- Working co-operatively with other team members is an important part of this position.
- Must possess highly developed customer service skills along with good oral/written communication skills and basic computer skills.
- Must be able to perform physical work (e.g. lifting, climbing, walking, etc.).
- Must be a reliable self-starter, able to make decisions and function with minimum supervision.
- Successful completion of the Refrigerator Operator - RB1 exam would be an asset.
- A pool operator certificate and a valid forklift operator's licence would be an asset.

THIS IS A SAMPLE JOB PROFILE.PLEASE VIEW THE “CAREERS/JOB” PAGE FOR CURRENT OPENINGS THAT WE ARE ACTIVELY RECRUITING FOR